



Supplemental Bulletin No. 1
25 June 2025

AMP-024-25 (SVP)

**SUPPLY AND DELIVERY OF VARIOUS T’NALAK ITEMS FOR THE
PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND
MANAGEMENT (PS-DBM)**

Issued pursuant to Sec. 22.5 of the IRR of R.A. 9184 to clarify and/or amend certain provisions in the Bidding Documents issued for this project, the following provisions are amended as follows:

A. CLARIFICATIONS

ITEM	CONCERNS / REQUEST	CLARIFICATION / RESOLUTION
1	Request for Quotation Page 3 xxx Latest Income Tax Returns (BIR Form 1701 or 1702) Clarification on non-availability of an Income Tax Return (ITR) due to new establishment of the company.	<p>To comply with the latest ITR and business tax return requirements, a new establishment (e.g., new JV) may submit its most recent quarterly ITR and monthly business tax return.</p> <p>See Annex “A” of this Supplemental Bulletin</p>
2	Request for Quotation Page 3 xxx Omnibus Sworn Statement (Annex “B”) Clarification on submission of a stamped	<p>It is correct that only one (1) set of documents certified to be true copies of the original shall be required.</p> <p>It is no longer necessary to stamp or certify each page individually as true copy, in view of the Omnibus Sworn Statement (OSS) containing Declaration No. 4,</p>

	certified true copy of one (1) set of documents.	<p>which affirms that the copies submitted are faithful reproductions of the original.</p> <p>In this case, the OSS declaration shall serve as the bidder's certification. However, any misrepresentation regarding the authenticity of the documents shall be taken against the bidder, and may be a ground for disqualification or other applicable sanctions under the procurement rules.</p>
3	<p>Agency Specifications</p> <p>Page 6</p> <p>xxx</p> <p>T'nalak Laptop Bag</p> <p>T'nalak Laptop Sleeve</p> <p>Clarification on the inclusion of padding / foam for laptop bag and sleeve.</p>	<p>This is to clarify that the items are required to have padding / foam for protection purposes.</p> <p>See Annex "B" of this Supplemental Bulletin</p>

Pursuant to existing rules, all other related portions in the Bidding Documents / Request for Quotation correspondingly affected by the amendments are likewise deemed amended to conform to this Supplemental Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Documents / Request for Quotation.

SGD.

ATTY. RAMON ANTONIO L. MATIBAG

Chairperson, Internal Bids and Awards Committee

For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" - denotes separation of phrase/s being amended from the rest of the main text.

The document below shall be submitted during the submission of offers:

No	Requirements	Instruction
1	Annex "A" Bid / Price Proposal Form	<p><i>Must indicate the unit and total price.</i></p> <p><i>Must indicate the required information.</i></p> <p><i>Must be duly signed by the authorized representative.</i></p>

Items Number 2, 3, 4, and 5 shall be submitted upon issuance of notice to submit documents during the evaluation of offers.

No	Requirements	Instruction
2	Mayor's Permit for the year 2025	<i>Must be valid for the year 2025</i>
3	PhilGEPS Registration Number	<i>Submit Proof of Registration (picture or screenshot of PhilGEPS Registration on the website)</i>
4	<i>Latest Income Tax Returns (BIR Form 1701 or 1702).</i>	<p><i>Submit the ITR for the year 2024.</i></p> <p><i>For new establishments (e.g., new JV), the most recent quarterly ITR and monthly business tax return may be submitted.</i></p>
5	<i>Omnibus Sworn Statement (Annex "B") and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</i>	<p><i>Ensure that there are eleven (11) declarations.</i></p> <p><i>Indicate required information.</i></p> <p><i>Attach competent evidence of identification (valid government-issued ID. The use of cedula shall be invalid).</i></p> <p><i>Must be duly notarized and</i></p>

		<i>signed.</i>
6	<i>Valid proof that the item/s are made from Abaca or T'nalak Tau Sebu.</i>	<i>Valid proof may include manufacturer's certification, membership from a legitimate T'nalak weavers association, laboratory test report indicating the item is made from the stated material or close-up photos/videos of the material being used during the manufacturing process.</i>

PhilGEPS Platinum Registration Certificate with updated Annex A may be submitted in lieu of the eligibility documents 2 and 3.

Bidders are not precluded from submitting all the required documents during the bid submission stage, in order to facilitate the evaluation of the proposals, as long as the required documents are valid and duly accomplished as instructed.

Bid / Price Proposal Form

Date: _____

The Chairperson, Internal Bids and Awards Committee
 Procurement Service
 PS Complex, Cristobal Street
 Paco, Manila

Ma'am/Sir:

Having examined the **Request for Quotation No. AMP-024-25** the receipt of which is hereby duly acknowledged, the undersigned offers the **Supply and Delivery of Various T'nalak Items** in conformity with the said Request for Quotation for the sums stated hereunder:

Lot No.	Item/Description	QTY/ UOM	UNIT PRICE	TOTAL BID PRICE
1	T'nalak Table Runner	250 pcs	<i>Bidders must state here the unit price, or "No Bid" if no offer</i>	<i>Bidders must state here the total bid price, or "No Bid" if no offer</i>
2	T'nalak Laptop Bag	250 pcs	<i>Bidders must state here the unit price, or "No Bid" if no offer</i>	<i>Bidders must state here the total bid price, or "No Bid" if no offer</i>
3	T'nalak Laptop Sleeve	250 pcs	<i>Bidders must state here the unit price, or "No Bid" if no offer</i>	<i>Bidders must state here the total bid price, or "No Bid" if no offer</i>
Total Price in Words: 				

Lot Nos. 1 to 3 : Supply and Delivery of Various T'nalak Items

QUANTITY : 250 pcs per lot

ITEM AND SPECIFICATIONS

Lot No.	AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
1	<p>T'nalak Table Runner Size: Width: 16.5 inches Length: 117 inches Material: Abaca or T'nalak Tau Sebu Packaging: Kraft Box</p> <p><i>See Annex "C" for reference</i></p> <p><i>The winning bidder must provide sample output of the item based on the required specifications subject to the approval of the end-user prior to mass production.</i></p>	<p><i>Bidders must state here "Comply", or "No Bid" if no offer</i></p>
2	<p>T'nalak Laptop Bag Size: Length: 14 inches Width: 1.5 inches Height: 11 inches (Will fit up to 14" laptops) Material: Abaca or T'nalak Tau Sebu With padding / foam Print: with Embroidered Logo Packaging: Kraft Box</p> <p><i>See Annex "C" for reference</i></p> <p><i>The winning bidder must provide sample output of the item based on the required specifications subject to the approval of the end-user prior to mass production.</i></p>	<p><i>Bidders must state here "Comply", or "No Bid" if no offer</i></p>
3	<p>T'nalak Laptop Sleeve Size: Width: 32 cm Height: 23 cm Material: Abaca or T'nalak Tau Sebu With padding / foam Print: with Embroidered Logo Packaging: Kraft Box</p> <p><i>See Annex "C" for reference</i></p>	<p><i>Bidders must state here "Comply", or "No Bid" if no offer</i></p>

	<i>The winning bidder must provide sample output of the item based on the required specifications subject to the approval of the end-user prior to mass production.</i>	
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*Note: Please indicate statement of compliance of the Technical Requirements by clearly indicating **"COMPLY"**.*

SCHEDULE OF REQUIREMENTS/DELIVERY INSTRUCTIONS
<p>Within ninety (90) calendar days from the issuance of Notice to Proceed (NTP).</p> <ul style="list-style-type: none"> - Delivery of 100 pcs within sixty (60) calendar days - Delivery of 150 pcs within ninety (90) calendar days <p>Delivery Site: PS-DBM compound, RR Road, Cristobal St., Brgy. 662, District V, Paco, Manila</p> <p>Contact Person: Ms. Trishia I. Medallon Email Address: mktgsection@ps-philgeps.gov.ph</p>

We undertake, if our Quotation is accepted, to perform the services/deliver the goods as in accordance with the Schedule of Requirements and Technical Specifications.

Until a formal Contract is prepared and executed, this Quotation, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Quotation you may receive.

Date

Company Name

Authorized Representative
Name/Signature

Address

Official Contact No.